

**Rock Prairie Montessori School
Board of Trustees
Meeting Minutes
4/2/2024**

Board Members Present: Nicole Barlass, Gabe Burke, Martha Carver, Abby Collett, Andy Dahl, James McGovern, Bianca Singer.

Staff Present: Melissa Badger, Mary Kline

G. Burke called the meeting to order at 6:32 pm (via Zoom due to the inclement weather conditions).

Motion to approve agenda with amendment to discuss parking lot sealing quote. N. Barlass moved. A. Dahl second. Motion passed.

Motion to approve the February 2024 minutes. B. Singer moved. N. Barlass second. Motion passed.

Administration Report

Highlights include: Planning for solar eclipse, long line of upcoming events including Farm Day and *Maria Montessori The Musical*, prospective employee interviews, upcoming staff reviews, enrollment progress and Bids 4 Kids planning.

Prospective Board Member

Board candidate Tresondra Koeppen has been vetted by Board Governance and referred to the full Board of Trustees for approval. Koeppen, a current parent of two RPMS students, has worked in schools and coordinated/served on many youth and family-centered community programs. Upon approval, M. Badger will send her name on to the school membership for a vote.

Motion to approve putting forth Tresondra Koeppen to the RPMS membership for a vote to join the Board of Trustees. N. Barlass moved. B. Singer second. Motion passed.

Proposal for Ahern Fire System

Ahern has completed our fire system inspection and have submitted a proposal of \$3734 to fix the electrical issue and three pull stations, as well as a cost of \$550 a year to monitor our system - less than what we are paying for monitoring now.

Motion to approve Ahren for \$3734 to fix the fire system electrical issue and annual monitoring of the system. J. McGovern moved. G. Burke second. Motion passed.

Financials

February financials were shared, with the investment account quarterly statements for March emailed to board members. This set of statements was also reviewed by Summit Accounting, as a mid-year check.

Motion to approve the financials as presented from February 2024. B. Singer moved. A. Dahl second. Motion passed.

Proposal for Parking Lot Seal Coating

Sealing of our main parking lot is done during the summer every three years, and the inside of the fenced in lot every six years. This is the year we are due to complete both lots. Park City has done our lot the last few times and are lower in cost than nearby competitors. They also do not use coal tar which is especially important as we have a well on the property.

Motion to approve the Park City seal coat bid for \$6200. A. Dahl moved. J. McGovern second. Motion passed.

Motion to adjourn meeting. N. Barlass moved. B. Singer second. Motion passed.

Meeting adjourned at 7:08 pm.

The next meeting is scheduled for Tuesday, April 23, 2024 at 6:00 p.m.

*Minutes Respectfully submitted,
Melissa Badger, Director of Finance and Communication*