

**Rock Prairie Montessori School  
Board of Trustees  
Meeting Minutes  
2/26/2024**

Board Members Present: Nicole Barlass, Martha Carver, Abby Collett, Andy Dahl, James McGovern, Bianca Singer.

Staff Present: Melissa Badger, Mary Kline

M. Carver called the meeting to order at 6:03 pm.

**Motion** to approve agenda with amendment to approve teacher sponsorship. A. Dahl moved. N. Barlass second. Motion passed.

**Motion** to approve the January 2024 minutes. B. Singer moved. N. Barlas second. Motion passed.

**Administration Report**

Highlights include: World Peace Game a success and will be written up as an article in a Montessori magazine; Maria Montessori, the Musical will be performed on May 9; Summer Camp enrollment opens up March 1; Fall enrollment is filling quickly with Children's House full with a wait list; 23-24 to 24-25 student retention is at an impressive 92%, which was suggested to promote; a board application is in review with governance and up for a vote next month; and follow up with a fire monitoring company will be done for the faulty connection in the gym.

**Parent Observations**

We are finishing up our month of parent observations and it was noted the overwhelming positivity of the observation sheets turned in.

**Financials**

January financials were shared, again staying on track towards a net profit this year, with continued gains from investment accounts. Dodge & Cox and Advia investment accounts are still flourishing with over \$465K between the two institutions' accounts.

**Motion** to approve the financials as presented from January 2024. N. Barlass moved. B. Singer second. Motion passed.

**Review of Strategic Plan**

The Strategic Plan was reviewed with the addition of some measurable goals. It was suggested to also include a measurable goal for student retention.

**Motion** to approve the Strategic Plan with the addition of a measurable goal for student retention. J. McGovern moved. A. Collet second. Motion passed.

**Teacher Sponsorship**

Kristy Wojtak has agreed to take on the co-teacher position in Upper Elementary and will need sponsorship to undertake the Elementary II training through the Authentic Institute of Montessori (AIM).

While the program is being nailed down (price depends on timing of residency), the board is requested to approve the sponsorship at the cost of training plus residency (\$9150) to cover all bases.

**Motion** to approve teacher sponsorship for Upper Elementary co-teacher training not to exceed \$9160. N. Barlass moved. A. Dahl second. Motion passed.

**Motion** to adjourn meeting. B. Singer moved. N. Barlass second. Motion passed.

Meeting adjourned at 7:20 pm.

**The next meeting is scheduled for Tuesday, April 2, 2024 at 6:00 p.m.**

*Minutes Respectfully submitted,  
Melissa Badger, Director of Finance and Communication*